



March 2, 2006

Dear Adina:

Pursuant to the mandate of the Executive Committee, we have just shown to you the confidential location of Medico Key M-AA002 which unlocks the doors to all of Pipe Organ Chambers A, B, C, D and E. You have access to this location by your Fox Master Key. It is essential to the well-being of our Pipe Organ that this location not be disclosed to others. This location will not be changed without advance notice to you of the new location.

Except when in use, this Key is not to be removed from its present location.

In addition, this Key is to be used only in an emergency when you are first unable to reach Joe Patten with whose apartment you are familiar and whose telephone numbers are 404 892 5688, 404 352 3323 and 404 291 7154.

If in such a situation you are unable to reach Mr. Patten, George Miller, who is the Fox's contract maintenance person for the Pipe Organ should be called into service; his telephone number is 678 570 1162, and he and his associate also know the location of the Key [and they are the only other persons who do] and routinely answer our Pipe Organ's ordinary and emergency needs.

If both Mr. Patten and Mr. Miller cannot be reached, we request that, because of the delicateness of the Organ Pipes and Chamber mechanisms and because of the close quarters of the Chambers, you allow only one person at a time to enter a Chamber. The Chamber doors should be kept closed at all times so that the proper temperature and humidity can be maintained.

Thank you for your help in protecting this essential part of one of our most valuable assets.

cc: Alan Thomas
Edgar Neiss

mailed 3-2-06

Joe G. Patten
Edgar Neiss